# Teachers and Education Professionals

| ***Professional Fees & Dues*** | | ***Travel - Out of Town*** | |
|---|---|---|---|
| Alumni Dues | | Airfare | |
| Association Dues | | Car Rental | |
| Credentials | | Parking | |
| Parent Teacher Groups | | Taxi and Train | |
| School and Union Dues | | Bus & Subway | |
| Other:_____ | | Lodging (do not combine with meals) | |
| ***Continuing Education*** | | Meals (do not combine with lodging) | |
| Correspondence Course Fees | | Porter, Bell Captain | |
| Course Registration | | Laundry | |
| Lab Fees | | Bridge & Highway Tolls | |
| Materials & Supplies | | Telephone Calls (including home) | |
| Photocopy Expense | | Other:_____ | |
| Reference Material | | ***Classroom Supplies*** | |
| Research Expenses | | Arts & Crafts Materials | |
| Seminar Fees | | Audio Visual Rentals | |
| Textbooks | | Audio Visual Supplies | |
| Transcripts | | Books and Music | |
| Tuition | | Classroom Decorations | |
| Other:_____ | | Computer Software | |
| ***Telephone Expenses*** | | Film & Processing | |
| FAX Transmissions | | Grading Expenses | |
| Pager | | On-Line Services | |
| Toll Calls | | Computers and Printers | |
| Cellular Charges | | Newspapers and Magazines | |
| Other:_____ | | Paper, Stationary, and Printing | |
| ***Auto Travel (In miles)*** | | Party Supplies | |
| Away from Home Overnight | | Photocopy Expense | |
| Between Jobs or Job Locations | | Records, Tapes, etc. | |
| Continuing Education | | Student Prizes & Awards | |
| Field Trips | | Trophies | |
| Library Trips | | Visual Aids | |
| Meetings | | Video Tapes | |
| Purchasing Job Supplies & Materials | | Other:_____ | |
| Professional Society Meetings | | ***Miscellaneous Expenses*** | |
| School Functions | | Liability Insurance - Business | |
| Seminars | | Periodicals | |
| Parking Fees and Tolls ($) | | Professional Subscriptions | |
| Other:_____ | | Resume` | |

**The following information is from my accounting records of income and expenses for filing of the _____ tax year. These amounts are from actual source documents and are not rounded or estimated. All source documents are available upon request and must be kept for seven years. If needed you will be able to provide proof of all figures listed above. By signing below you acknowledge this is true and correct for the filing of your income taxes.**

_____ _____ _____ _____

Taxpayer Signature Date Spouse Signature Date