## **Computer & High-Tech Professionals**

Professional Fees & Dues	Supplies & Expenses		
Association Dues	Briefcase & Laptop case		
Credentials	Business Meals (enter 100% of expenses)		
License	Business Cards		
Professional Associations	Clerical & Bookkeeping Service		
Other:	Computer Software		
Continuing Education	Computer Supplies		
Correspondence Course Fees	Customer Lists & Database costs		
Course Registration	Entertainment (enter 100% of expense)		
Documentation	Equipment Repair		
Materials & Supplies	Development costs		
Photocopy Expense	Client Gifts & Greeting Cards		
Reference Material	ISP & Internet access		
Research Expenses	Legal & Professional Services		
Seminar Fees	Office, Stationary & Fax Supplies		
Textbooks	Website development costs		
Other:	Postage & Shipping		
Communication Expenses	Sub-contractor labor		
FAX Transmissions	Networking expenses		
Paging & Cellular Service	Technical Publications (Documentation)		
Internet Access (cable, DSL, etc)	Other:		
Other:	Equipment Purchases		
Auto Travel (In miles)	Notebook Computer		
Between Jobs or Locations	FAX Machine, Palm pilot, and Copier		
Client Meetings	Pager, Personal assistant, & Cellular Phone		
Continuing Education	Desktop Computers & Printers		
Job Seeking	Modems and computer peripherals		
Out of Town Business Trips	Other:		
Purchasing Job Supplies & Materials	Travel - Out of Town		
Professional Society Meetings	Airfare		
Parking Fees and Tolls (\$)	Car Rental, Taxi, Bus, Train, and Subway		
Other:	Parking and Tolls		
Miscellaneous Expenses	Lodging (do not combine with meals)		
	Meals (do not combine with lodging)		

Miscellaneous Expenses		Lodging (do not combine with meals)			
		Meals (do not combine with lodging)			
The following information is from my accounting records of income and expenses for filing of the tax year. These amounts are from actual source documents and are not rounded or estimated. All source documents are available upon request and must be kept for seven years. If needed you will be able to provide proof of all figures listed above. By signing below you acknowledge this is true and correct for the filing of your income taxes.					
Taxpayer Signature	Date	Spouse Signature	Date		